



NewsNotes April 2011

NewsNotes – Happy Spring! In case you haven't heard after 20 years in the same office, we've moved into a newly built office space in the Williamson Law Book building, in Victor NY. The new space includes a conference and training room which we will use for improved training sessions. Please note our full address and new fax number listed below. Our office phone number remains the same.

Service Education, Inc.
790 Canning Parkway - Suite 1
Victor, New York 14564
Phone (585) 264-9240
Fax (585)924-2379

User Group Meetings – Following is the schedule of User Group Meetings and conferences. We encourage you to attend any of these meetings you choose. You'll not only learn about The CourtRoom Program, you learn great tips and ideas from other clerks and judges. We will be posting the meetings on the website as they get scheduled so please check back often for updates.

- **April 27, 2011 Walkkill Town Court**
99 Tower Drive, Building B, Middletown NY, 10941
9:30am UserGoup Meeting
Please contact Wendy Michaels at wmichaels@townofwalkkill.com to RSVP.

- **May 9, 2011 Chenango Town Court**
1529 NY Route 12 Binghamton, NY 13901 at 10:30AM
Please RSVP to Jill Bodie jbodie@nycourts.gov

- **May 11, 2011 Southern Tier West Houghton College**
Marty will be co-teaching with Tina Richburg (OCA) from 1PM to 3PM. There will also be a brief user group meeting from 3PM to 4PM. These classes will be directed at Court Clerks, but Judges are welcome to attend as well. There may be a session for Judges in the morning.

- **May 13, 2011 Rockland County Court House**
1 South Main St, New City, Judge Apotheker's Court House at 10AM
Please park in the lot behind the Court house (11 New Hempstead Rd.). RSVP either to Debbie Bart dbart@courts.state.ny.us or Amelia Smith asmith@courts.state.ny.us
- **May 20, 2011 Adams Town Court**
3 S. Main St. Adams Center, NY 13605 at 10:30AM
Please RSVP to Sally LaPlante adamstowncourt@frontiernet.net

New Letters to Download – There have been new changes made to the Order of Suspension or Revocation, the MV-1192 form. It can be imported from the website as MV_1192.FRM

What's new in the CourtRoom Program? - The last months have seen numerous changes to the program. As of this NewsNotes, the current version of the program is 1.11.04A. Some of the changes fix glitches and some of them are new features. One of the biggest new features is the new security options. These security options include new password management, receipt/checkbook management and audit reports. We will be mailing out a letter to all the Courts regarding these options. Another new option is for the Parking Courts, the Parking Management Team. To learn more about the Parking Management Team while on our website click the new Parking button. To view all the recent changes in the program click on Help, and Recent Changes.

Closing - We hope everyone is finding these NewsNotes helpful in some way. Please feel free to contact us with suggestions of topics you would like to see represented here. We look forward to seeing you all at the upcoming user group meetings.

