



## March, 2010

**NewsNotes** – Welcome to the 3<sup>rd</sup> edition of NewsNotes. Hopefully, the blizzards have ended and we'll soon be seeing robins and snowdrops in our gardens.

**Current Count** - As of March 3, 2010 there are 1141 courts (including parking) using our programs. 8 of those courts were installed in 2010.

**User Group Meetings** – The list of 2010 User Group meeting is growing. There are currently 8 meetings scheduled. Please check the website for a list of locations. As the meetings get firmed up, we'll be adding contact information so you can call to RSVP for the meeting(s) you'll be attending.

In addition to the User Group Meetings, we have been asked to participate as presenters at some of the conferences. In February, at the annual conference in NYC, we joined the Organizing Your Court- 101 class. We talked about using The CourtRoom Program, especially actions codes, to help keep close track of cases. We expect to be at the Potsdam conference in July, the judge's conference in Callicoon in September and the clerk's conference in Albany in October. Keep an eye on NewNotes for more information.

## New Letters to Download

<b>MV_1192_DEC_2009</b>	3/09/10	This form replaces the MV_1192 form dated 6/08. Please note the new prompts
<b>Blank_Merge_Label</b>	3/09/10	4 blank line prompts – this is for the Seiko/Dymo label printer
<b>T_O_J_Prompts</b>	3/05/10	Prompts to identify Debtor/Creditor and Signer

**What's new on the SEi Website?** Probably the area that changes the most is the HELP OPTIONS page. There you'll find links to interactive manuals. Open USER TIPS or USER'S GUIDE, click a topic in the listing for information specific to that topic. The manuals can also be printed out.

Also on the HELP Options page is LINKS which provides links to the websites that are required to send your reports electronically. These links are also available in the Program under HELP-Website Links.

Another feature we are developing is TRAINING VIDEOS. We'll be creating short tutorials on all different features and functions of The CourtRoom Program. The first tutorial is already up on the web, it's an explanation of Adding bail and then doing Bail Forfeit. Let us know if there's a topic you'd like to see in TRAINING VIDEOS.

Remember, the website can be accessed through the CourtRoom Program by clicking HELP->Website Links->Service Education Website or from your browser [www.nycourts.us](http://www.nycourts.us). The website is updated frequently, so be

sure to check it on a regular basis.

**CLOSING** We hope you are enjoying these NewsNotes. They're meant to keep you informed on what's happening at SEi and with The CourtRoom Program. If you have any topics you'd like addressed, or suggestions for future NewsNotes, please email [marty@nycourts.us](mailto:marty@nycourts.us).

Hope you all have a great March and please, come to the User Group meeting near you!

